

City of Gravette

y' _____

DATE _____

Checklist:

- 0 1. Completed application form.
- 0 2. Payment of the application fee: **\$200.00**
- 0 3. A copy of the warranty deed.
- 0 4. A written statement containing the proposed use information including the following:
 - A. Proposed use
 - B. Hours of operation.
 - C. Areas to be utilized indoor and outdoor.
 - D. Any structural changes which are planned.
 - E. Any additional parking requirements.
 - F. Any outdoor lighting changes which are planned.
 - G. Anticipated patrons, clients, and/or customers, etc. (average per day). G.
Number of employees.

Please note: Depending on the nature and proposed use of the conditional use permit, additional information may include, but is not limited to: a site plan drawn to scale, which must show existing structures, proposed structures and the distance from the property lines. Photographs or an architect's drawing renderings and the location of any temporary structures may also need to be represented on the site plan as deemed necessary by the Planning Department staff and / or the Planning Commission.